

2012-Or-_____

**AN ORDINANCE
of the
CITY OF
MINNEAPOLIS**

By Samuels

**Amending Title 9, Chapter 172 of the Minneapolis Code of Ordinances
relating to Fire and Police Protection: Civilian Police Review Authority.**

The City Council of the City of Minneapolis do ordain as follows:

Section 1. That the Title of Title 9 of the Minneapolis Code of Ordinances be amended to read as follows:

**CHAPTER 172. CIVILIAN POLICE REVIEW AUTHORITY CONDUCT
OVERSIGHT**

Section 2. That Section 172.10 of the above-entitled ordinance be amended to read as follows:

172.10. ~~Civilian police review authority~~ Police conduct oversight system established. ~~There is hereby created a Minneapolis Civilian Police Review Authority for~~ For the purposes of (1) assuring that police services are delivered in a lawful and nondiscriminatory manner, (2) providing to the public meaningful participatory oversight of the police and their interactions with the citizenry and (3) investigating allegations complaints of misconduct on the part of officers of the Minneapolis Police Department and making findings of fact and conclusions based upon those findings of fact recommendations regarding the merits of such complaints to the chief of police, there is hereby created an Office of Police Conduct Review and a Police Conduct Oversight Commission, with duties and authority as described in this chapter.

Section 3. That Section 172.20 of the above-entitled ordinance be amended to read as follows:

172.20. Scope of authority, office of police conduct review. The office of police conduct review shall consist of a civilian unit under the authority of the director of civil rights and an internal affairs unit under the authority of the chief of police. The review authority office shall receive complaints that allege misconduct by an individual police officer or officers, including, but not limited to, involving any of the following:

- (a~~1~~) Use of excessive force.
- (b~~2~~) Inappropriate language or attitude.

- (e3) Harassment.
- (d4) Discrimination in the provision of police services or other discriminatory conduct on the basis of race, color, creed, religion, ancestry, national origin, sex, disability or age or sexual orientation.
- (e5) Theft.
- (f6) Failure to provide adequate or timely police protection.
- (g7) Retaliation for filing a complaint with the review authority.
- (h8) Any violation of the Minneapolis Police Department's policy and procedure manual.
- (i9) Criminal misconduct.

Section 4. That Section 172.30 of the above-entitled ordinance be amended to read as follows:

172.30. Review authority membership. ~~(a) *Composition.* The review authority shall be comprised of eleven (11) members, six (6) of whom shall be appointed by the city council, and five (5) of whom shall be appointed by the mayor, subject to the approval of a majority of the city council. All board members shall be appointed in conformance with the open appointments as outlined in Minneapolis Code of Ordinances Title 2, Chapter 14.180. The members shall serve for terms of four (4) years. From the members, a chairperson and vice chairperson of the review authority shall be appointed by the mayor, for staggered terms of two (2) years, subject to the approval of a majority of the city council. The vice chairperson shall only have chairperson duties in the absence of the chairperson. In the absence of a chairperson or vice chairperson, the chairperson or vice chairperson may designate an acting chairperson to serve until the next board meeting or until a chairperson is duly appointed. If the chairperson or vice chairperson are unable for any reason to designate an acting chairperson, the board shall appoint an acting chairperson to serve until the next board meeting or until a chairperson is duly appointed. The acting chairperson shall have full authority to conduct actions of the chairperson. All members shall continue to serve until their successors have been appointed. A majority of the members shall constitute a quorum.~~

~~(b) *Qualifications.* All members shall be residents of the city. Residents currently or previously employed by the Minneapolis Police Department are ineligible to serve as members of the authority.~~

~~(c) *Minimum training requirements.*~~

- ~~(1) — All members must participate in an annual training session as arranged by the Minneapolis Department of Civil Rights.~~
- ~~(2) — All new members must complete training in the following subject areas as arranged by the Minneapolis Department of Civil Rights: police use of force, Minnesota Government Data Practices Act, Open Meeting law and Minnesota Public Employee Labor Relations Act, conflict of interest.~~
- ~~(3) — Within two (2) years of appointment, all new members must complete the portions of the Citizen's Academy as determined by the Minneapolis Department of Civil Rights. Members will be compensated fifty dollars (\$50.00) for each Citizen's Academy session attended.~~

~~(d) — *Removal.* Any member of the review authority may be removed, by vote of a majority of the city council and approval of the mayor, for incompetence, neglect of duty, misconduct or malfeasance, failure to participate in and complete minimum training requirements. Any vacancy occasioned by resignation, death, or removal of a member shall be filled for the balance of the unexpired term by appointment by the mayor subject to approval of the city council. A member who has three (3) absences from meetings or complaint hearings in a calendar year shall automatically cease to be a member of the authority.~~

~~(e) — *Compensation--Limitation.* Each member shall be paid fifty dollars (\$50.00) for each day when the member attends one (1) or more meetings or hearings, and shall be reimbursed for expenses incurred in the performance of duties in the same manner and amount as other city boards and commission members. The total amount of per diem, payment for file review, and reimbursable expenses payable under this section shall not exceed the total annual budget allocation for such costs.~~

Complaint filing, preliminary review and investigation. *(a) Complaint filing.* Any person who has personal knowledge of alleged misconduct on the part of a Minneapolis police officer may file a complaint with the office of police conduct review by submitting said complaint by means of any readily available method approved by the office. The office shall endeavor to facilitate the complaint filing process by providing multiple and accessible avenues for the filing of complaints. Absent extenuating circumstances deemed sufficient to warrant untimely filing, no person may file a complaint if more than two-hundred seventy (270) days have elapsed since the alleged misconduct.

(b) Complaint review. All complaints shall be jointly and collaboratively assessed and preliminarily reviewed by supervisory staff of the office from both the civilian unit and the internal affairs unit. A complaint may be declined with no further action required pursuant to the authority and discretion of the office if, on its face, it fails to allege a violation within the purview and jurisdiction of the office. A complaint may also be referred to another more appropriate governmental agency or, in the case of allegations which rise only to a potential "A" level infraction under the police

department's adopted discipline matrix, may be referred to a program of voluntary mediation instituted by the office of police conduct review or directly to the officer's supervisor for coaching. Such complaints may also, pursuant to the authority and discretion of the office, be referred for formal investigation pursuant to subsection (c).

(c) *Complaint investigation.* All other qualifying complaints shall be formally investigated by the office through assignment to an investigator or investigators from the civilian unit and/or the internal affairs unit. The office shall endeavor to complete any reviews and investigations as promptly and efficiently as possible, given the staffing and workload of the office. Any complaint alleging criminal misconduct by an officer shall be investigated by the internal affairs unit. The investigative report shall be in a format designated by the office and all final reports shall be reviewed and approved by supervisory staff of the office from both the civilian unit and the internal affairs unit. The investigative report shall not include any recommendation or conclusion regarding the merits of the complaint.

(d) *Procedural discretion and decision making.* Any procedural issue related to the duties and authority of the office for which supervisory staff from the civilian unit and the internal affairs unit is unable to reach agreement upon shall be referred to the director of civil rights and the chief of police, who shall jointly determine the matter. In the event the director and the chief are unable to resolve the issue, a designee of the mayor may mediate, and if necessary resolve, the issue.

(e) *Mediation.* Upon the joint direction of supervisory staff of the office of police conduct review from both the civilian unit and the internal affairs unit, a complaint may be referred to mandatory mediation upon preliminary review of the complaint or at any other time in the course of investigation when deemed to be appropriate. The mediation shall proceed according to procedures adopted and instituted by the office of police conduct review. Mediators shall be neutral trained mediators unaffiliated with the office of police conduct review, the police conduct oversight commission, the civil rights department or any other department of the City of Minneapolis.

Section 5. That Section 172.40 of the above-entitled ordinance be amended to read as follows:

172.40. Review authority--Administrative duties. ~~(a) *Rulemaking notice and hearing.* The review authority shall adopt rules governing its operation. All rules, and any amendments thereto shall be enacted after a public hearing, at which interested persons may present written and oral evidence. The review authority shall, at least thirty (30) days prior to the date set for the hearing, give notice of its intention to adopt rules by publishing notice of the proposed rule, the date and location of the hearing. The notice shall also be provided to the mayor, city council and chief of police.~~

~~(b) *Rulemaking hearing procedure.* Rulemaking hearings shall be presided over by the chairperson of the review authority. The chairperson shall ensure that all persons involved in the hearing are treated fairly and impartially. After hearing and considering evidence, the review authority may choose to enact the proposed rule,~~

~~enact an amended rule, or to not enact a rule. If the review authority chooses to enact a rule, the review authority shall enter into the record any written exhibits in support of the rule, along with a brief statement explaining why the review authority has adopted the rule and shall submit such rule for approval by the city council. Rules adopted by the review authority shall not be effective until approved by the city council.~~

~~(c) — The review authority shall cooperate with the chief of police in developing procedures pursuant to *Garrity v. New Jersey*, 385 U.S. 493 (1967) and *Gardner v. Broderick Police Commissioner NY*, 392 U.S. 273 (1968).~~

Review panel procedure. All final and approved investigative reports shall be forwarded to a review panel for the purpose of making recommendations regarding the merits of the complaint to the chief of police.

- (1) Each review panel shall be comprised of four (4) panelists. Two (2) of the panelists shall be sworn officers of the police department holding the rank of lieutenant or higher assigned by the chief of police or the chief's designee and two (2) panelists shall be civilians assigned by the director of civil rights or the director's designee.
- (2) The panels shall be scheduled on as as-needed or regular basis by the office of police conduct review. Each panel shall appoint a chair, although the office of police conduct review shall designate whether the chair of each panel shall be a civilian or officer member on a rotating and equal basis.
- (3) The panel shall review and discuss the investigative report but shall take no testimony or argument from witnesses or parties unless a request from the panel is specifically approved by the office of police conduct review.
- (4) The panel shall issue its recommendation within three (3) business days of the panel review, which shall be returned to the office of police conduct review and promptly forwarded to the chief of police. The recommendation shall be in a format approved by the office of police conduct review, shall be signed by all panelists, and shall include a recommendation as to whether each allegation is supported or not supported along with reference to the investigative evidence which supports the recommendation. Alternatively, the panel may return the investigative report with a request for additional information, which shall be identified with particularity.
- (5) The recommendation shall include the votes of each panelist, and in the event the panel is evenly divided on any recommendation, such division shall be noted.
- (6) The standard of proof necessary to recommend that an allegation be sustained is preponderance of the evidence. Preponderance of

the evidence means that the greater weight of the evidence supports the decision.

- (7) The office of police conduct review shall provide written notice to the officer of the review panel's recommendation. The office shall provide written notice to the complainant of any allegation not sustained in the review panel's recommendation.

Section 6. That Section 172.50 of the above-entitled ordinance be amended to read as follows:

172.50. Meetings. ~~(a) The review authority shall meet once every month at a regularly scheduled time and place for the purpose of hearing requests for reconsideration, establishing the next month's hearing panel(s) and/or to conduct any other business necessary to the operation of the review authority. The review authority may meet at such additional times and places deemed necessary by its members, or on the call of the chairperson.~~

~~(b) Each month the chairperson of the review authority shall appoint panel(s) of three (3) members to conduct hearings related to complaints as necessary during the subsequent month. The chairperson of the review authority shall designate a chairperson of each panel. The panels of three review authority members shall meet at scheduled times and places for the purpose of conducting hearings related to complaints.~~

Request for reconsideration by complainant. (a) Within fifteen (15) days of receipt of notification of the review panel's decision recommending that a complaint not be sustained, a complainant may submit a written request for reconsideration to the office of police conduct review.

(b) Any request for reconsideration shall be jointly and collaboratively reviewed by supervisory staff of the office of police conduct review from both the civilian unit and the internal affairs unit. If the review determines that the request for reconsideration alleges newly discovered and relevant evidence or information not previously available to the complainant, the complaint may be remanded for additional investigation by office staff and reconsideration by the designated review panel. The review panel may sustain, reject or modify its prior recommendation regarding the complaint. Alternatively, the complaint and new evidence or information may be forwarded directly to the chief of police pursuant to section 172.70.

(c) The office of police conduct review shall provide written notification to the officer of the request for reconsideration and its outcome.

Section 7. That Section 172.60 of the above-entitled ordinance be amended to read as follows:

172.60. Review authority--Substantive duties and powers. (a) Receive complaints alleging misconduct on the part of a Minneapolis police officer and conduct

~~such investigations and inquiries as may reasonably appear necessary to find the facts with respect to the complaints.~~

~~(b) — Conduct hearings related to complaints as provided in this chapter.~~

~~(c) — Forward all investigatory findings and case recommendations to the chief of police.~~

~~(d) — Conduct a program of research and study for the purpose of ascertaining how the objectives of this title may be attained and sustained.~~

~~(e) — Compile statistics relating to complaints of police officer misconduct and present results of such analysis on a quarterly basis to the Public Safety and Regulatory Services Committee.~~

~~(f) — Review Minneapolis Police Department policies and training procedures and make recommendations for change.~~

~~(g) — Facilitate, along with Minneapolis Police Department, appropriate cultural awareness training for sworn officers as determined by the review authority.~~

~~(h) — Participate in the performance review of the chief of police.~~

~~(i) — Create and implement a community outreach program. Coordinate outreach activities with the Minneapolis Commission on Civil Rights.~~

~~(j) — Submit quarterly reports to the public safety and regulatory services committee as to the activities of the review authority.~~

Review panel civilian appointments. *(a) Composition.* The pool of civilian review panelists shall be comprised of a minimum of seven (7) members, four (4) of whom shall be appointed by the city council, and three (3) of whom shall be appointed by the mayor, subject to the approval of a majority of the city council. If more than seven (7) members are appointed to comprise the pool of civilian review panelists, the city council shall appoint the eighth member, the mayor the ninth member, subject to approval by a majority of the city council, and alternating thereafter. All civilian review panel members shall be appointed in conformance with the open appointments as outlined in Minneapolis Code of Ordinances Title 2, Chapter 14.180, except as provided in this section. In order to stagger the expiration of terms, the original appointments of civilian panelists shall be for terms of two (2), three (3) or four (4) years, as determined by the city clerk. Thereafter, appointments shall be for four (4) years.

(b) Qualifications. All members shall be residents of the city. Individuals currently or previously employed by the Minneapolis Police Department are ineligible to serve as members of the pool. The office of police conduct review may establish additional required qualifications.

(c) Minimum training requirements.

- (1) All members must participate in an annual training session as arranged by the Minneapolis Department of Civil Rights.
- (2) All new members must complete training in the following subject areas as arranged by the Minneapolis Department of Civil Rights: police use of force, Minnesota Government Data Practices Act, Open Meeting law, the Minnesota Public Employee Labor Relations Act, ethics and conflict of interest.
- (3) Within two (2) years of appointment, all new members must complete the portions of the Citizen's Academy as determined by the Minneapolis Department of Civil Rights. Members will be compensated fifty dollars (\$50.00) for each Citizen's Academy session attended.

(d) *Removal.* Any member of the review panel pool may be removed, by vote of a majority of the city council and approval of the mayor, for incompetence, neglect of duty, misconduct or malfeasance, or failure to participate in and complete minimum training requirements. Any vacancy occasioned by resignation, death, or removal of a member shall be filled for the balance of the unexpired term by appointment by the mayor subject to approval of the city council.

(e) *Compensation--Limitation.* Each civilian member shall be paid fifty dollars (\$50.00) for each day when the member attends one (1) or more meetings or panel reviews, and shall be reimbursed for expenses incurred in the performance of duties in the same manner and amount as other city boards and commission members. The total amount of per diem, payment for file review, and reimbursable expenses payable under this section shall not exceed the total annual budget allocation for such costs.

Section 8. That Section 172.70 of the above-entitled ordinance be amended to read as follows:

172.70. Complaint filing. ~~Any person who has personal knowledge of alleged misconduct on the part of a Minneapolis police officer may file a complaint with the review authority by submitting said complaint at locations to be determined by the review authority. The review authority shall select at least one location for the receipt of complaints that is not affiliated with the Minneapolis Police Department, nor staffed by Minneapolis Police Department employees.~~

Disciplinary decision by chief. (a) Upon conclusion of the panel review process, the office of police conduct review shall forward the investigatory file and panel recommendation to the chief of police for the chief's determination, which shall be made within forty-five (45) days of receipt. The chief, upon making his or her determination, shall return the determination and file to the office of police conduct review. For any allegation which the review panel recommends to be supported by a majority vote for which the chief determines that no discipline shall be imposed, the chief shall notify the review panel and the office of the reasons for such determination.

Section 9. That Section 172.80 of the above-entitled ordinance be amended to read as follows:

172.80. Preliminary review. ~~Within seven (7) days of the date that a complaint was filed, review authority staff shall make a preliminary review of each complaint and determine whether an investigation of the alleged misconduct is warranted, whether mediation is appropriate or whether no further action is necessary. All complaints shall be kept on file regardless of whether an investigation is initiated.~~

Police conduct oversight commission. (a) Composition. The police conduct oversight commission shall be comprised of seven (7) members, four (4) of whom shall be appointed by the city council, and three (3) of whom shall be appointed by the mayor, subject to the approval of a majority of the city council. All commissioners shall be appointed in conformance with the open appointments as outlined in Minneapolis Code of Ordinances Title 2, Chapter 14.180. In order to stagger the expiration of terms, the original appointments of commissioners shall be for terms of one (1) or two years, as determined by the city clerk. Thereafter, appointments shall be for two (2) years. From the members, a chairperson and vice-chairperson of the commission shall be appointed by the mayor, for terms of two (2) years, subject to the approval of a majority of the city council. In order to stagger the terms of the chairperson and vice-chairperson, the initial appointment of the vice-chairperson shall be for one (1) year. The vice-chairperson shall only have chairperson duties in the absence of the chairperson. In the absence of a chairperson or vice-chairperson, the chairperson or vice-chairperson may designate an acting chairperson to serve until the next board meeting or until a chairperson is duly appointed. If the chairperson or vice-chairperson are unable for any reason to designate an acting chairperson, the commission shall appoint an acting chairperson to serve until the next board meeting or until a chairperson is duly appointed. The acting chairperson shall have full authority to conduct actions of the chairperson. All members shall continue to serve until their successors have been appointed. A majority of the members shall constitute a quorum.

(b) Qualifications. All members shall be residents of the city. Residents currently or previously employed by the Minneapolis Police Department are ineligible to serve as members of the commission. The office of police conduct review may establish additional required qualifications.

(c) Minimum training requirements.

- (1) All members must participate in an annual training session as arranged by the Minneapolis Department of Civil Rights.
- (2) All new members must complete training in the following subject areas as arranged by the Minneapolis Department of Civil Rights: police use of force, Minnesota Government Data Practices Act, Open Meeting law, the Minnesota Public Employee Labor Relations Act, ethics and conflict of interest.

- (3) Within two (2) years of appointment, all new members must complete the portions of the Citizen's Academy as determined by the Minneapolis Department of Civil Rights. Members will be compensated fifty dollars (\$50.00) for each Citizen's Academy session attended.

(d) *Removal.* Any member of the commission may be removed, by vote of a majority of the city council and approval of the mayor, for incompetence, neglect of duty, misconduct or malfeasance, or failure to participate in and complete minimum training requirements. Any vacancy occasioned by resignation, death, or removal of a member shall be filled for the balance of the unexpired term by appointment by the mayor subject to approval of the city council.

(e) *Compensation--Limitation.* Each member shall be paid fifty dollars (\$50.00) for each day when the member attends one (1) or more meetings, and shall be reimbursed for expenses incurred in the performance of duties in the same manner and amount as other city boards and commission members. The total amount of per diem and reimbursable expenses payable under this section shall not exceed the total annual budget allocation for such costs.

(f) *Authority.* The commission shall meet once every month at a regularly scheduled time and place for the purpose of conducting any business necessary to the operation of the commission. The commission may meet at such additional times and places deemed necessary by its members, or on the call of the chairperson. The commission may:

- (1) Conduct a program of research and study for the purpose of ascertaining how the objectives of this chapter may be attained and sustained.
- (2) Collect, review and audit summary data and compile aggregate statistics relating to complaints of police officer misconduct and present results of such analysis on a periodic basis to the public safety subcommittee of the city council, inclusive of identifying any patterns which may merit further examination by the police department, commission or city council.
- (3) Review police department policies and training procedures and make recommendations for change.
- (4) Facilitate, along with the police department, appropriate cultural awareness training for sworn officers as determined by the commission.
- (5) Contribute to the performance review of the chief of police.

- (6) Create and implement a community outreach program and coordinate outreach activities with the Minneapolis Commission on Civil Rights.
- (7) Submit periodic reports to the public safety subcommittee of the city council regarding the activities of the commission.
- (8) Establish, amend and repeal rules and procedures governing its own internal organization and operations in a manner and form consistent with this Code.
- (9) Form subcommittees to assist in fulfilling its duties and responsibilities.
- (10) Request from the mayor and city council the appointment of such staff as is necessary to carry out the duties of the commission.

Section 10. That Section 172.85 of the above-entitled ordinance be amended to read as follows:

172.85. Dismissal after the preliminary review. ~~(a) If after the preliminary review, the manager determines that further investigation is not warranted, the manager may request a dismissal from the chair of the board. The dismissal request must state the basis for the dismissal. The chair shall schedule a hearing for the dismissal.~~

~~(b) — The manager may administratively dismiss complaints against misidentified officers, officers out-of-jurisdiction, and officers no longer with the Minneapolis Police Department. The manager shall notify the civilian review authority board of the administrative dismissal.~~

Confidentiality. The members, staff, and contractors of the office of police conduct review and the police conduct oversight commission shall comply with all of the provisions of the Minnesota Government Data Practices Act, Chapter 13 of Minnesota Statutes. All members and contractors, paid and volunteer, shall sign a contract agreeing to comply with the provisions of the Minnesota Government Data Practices Act, currently Chapter 13 of Minnesota Statutes. In return, the city will afford to such member or contractor the same legal protection that any other agent or employee of the city receives who performs duties within the scope of employment.

Section 11. That Section 172.90 of the above-entitled ordinance be amended to read as follows:

172.90. Investigations. ~~If review authority staff determines that further investigation is warranted, the complaint shall be investigated by a review authority investigator. The investigator shall prepare recommended findings of fact and a recommendation of sustained or not sustained in a written summary. Such investigation shall be completed within sixty (60) days of the date that the complaint was filed. The review authority manager may once extend this deadline by an additional thirty (30)~~

~~days, with a written explanation of the reason(s) for the extension. The application of this deadline may be held in abeyance during such time as the complainant and officer are participating in mediation or the review authority staff determine that an investigation might impede or harm a criminal investigation.~~

Requirement of cooperation by the Minneapolis Police Department and all other city employees and officials. The Minneapolis Police Department and all other City of Minneapolis employees and officials shall, except as expressly prohibited by law, respond promptly to any and all reasonable requests for information and for access to data and records for the purpose of enabling the office of police conduct review and the police conduct oversight commission to carry out their responsibilities under this chapter. The failure by any official or employee of the Minneapolis Police Department or by any other City of Minneapolis employee or official to comply with such requests for information or access shall be deemed an act of misconduct.

Section 12. That Section 172.95 of the above-entitled ordinance be and is hereby repealed.

~~**172.95. Investigation review.** Within seven (7) days of the date the written summary is submitted, the review authority manager shall review the investigative file and written summary. The review authority manager may recommend further investigation that shall be completed within thirty (30) days. In all cases in which no further investigation is recommended, the review authority manager shall present the case at the next meeting of a hearing panel of the review authority allowing for proper notice to the complainant and the police officer.~~

Section 13. That Section 172.100 of the above-entitled ordinance be and is hereby repealed.

~~**172.100. Hearings related to complaints.** (a) Upon the completion of the investigation of a complaint, a three (3) member panel of the review authority shall weigh and consider all reliable and credible evidence presented. The review authority shall make reasonable efforts to conduct hearings related to complaints within thirty (30) days of the completion of the investigation.~~

~~(b) — Prior to the hearing, a review authority investigator or the manager shall present the investigatory findings of fact and recommendations to the panel. No person other than a review authority investigator or the manager and the panel members shall be present during the presentation and discussion of the case.~~

~~(c) — At the hearing, the complainant and the police officer, or their representatives, shall each be permitted ten (10) minutes to address the review authority, in the presence of each other, regarding the complaint. Other paid or volunteer review authority staff may attend with and assist the complainant, but will not otherwise participate in the hearing.~~

~~(d) — Within thirty (30) days of the completion of a hearing, the hearing panel shall either remand the complaint to review authority staff for further investigation or~~

~~issue a written report containing findings of fact and a determination of whether the complaint is sustained. This report shall be made public when permitted by the Minnesota Government Data Practices Act, Chapter 13 of Minnesota Statutes.~~

~~(e) — Notice.~~

~~(1) — At least ten (10) days prior to the scheduled hearing, the review authority shall provide written notification to the complainant and the police officer of the date, time and place of the hearing.~~

~~(2) — The review authority shall provide written notification of the hearing panel's decision to the complainant and officer.~~

Section 14. That Section 172.110 of the above-entitled ordinance be and is hereby repealed.

~~**172.110. Standard of proof.** The standard of proof necessary to sustain a complaint is preponderance of the evidence. Preponderance of the evidence means that the greater weight of the evidence supports the decision.~~

Section 15. That Section 172.120 of the above-entitled ordinance be and is hereby repealed.

~~**172.120. Request for reconsideration by complainant.** (a) Within thirty (30) days of receipt of the hearing panel's decision to not sustain a complaint, a complainant may submit a written request for reconsideration to the review authority.~~

~~(b) — The review authority shall reconsider the complaint at its next regularly scheduled meeting that is not less than ten (10) days after the filing of the request. If the review authority determines that the request for reconsideration alleges newly discovered evidence, the complaint should be remanded to authority staff to investigate and resubmit findings within thirty (30) days. The review authority may sustain or reject the prior hearing panel decision regarding the complaint.~~

~~(c) — The complainant and the police officer, or their representatives, shall be permitted ten (10) minutes each in the presence of each other to address the review authority regarding the request for reconsideration.~~

~~(d) — Notice.~~

~~(1) — The review authority staff shall provide written notification to the officer of the request for reconsideration.~~

~~(2) — At least ten (10) days prior to the reconsideration hearing, the review authority shall provide written notification to the complainant and the police officer of the date, time and place of the reconsideration hearing.~~

- ~~(3) — The review authority shall provide written notification of its reconsideration decision to the complainant and officer.~~

Section 16. That Section 172.130 of the above-entitled ordinance be and is hereby repealed.

~~**172.130. Disciplinary decision.** (a) Upon conclusion of the hearing and request for reconsideration process, the review authority shall forward the investigatory file, the findings of fact and the panel determination to the chief of police. The chief's disciplinary decision shall be based on the adjudicated facts as determined by the civilian review authority board, and shall not include a de novo review of the facts by the Minneapolis Police Department's internal affairs unit or any other police officer, unit, or division.~~

~~In cases where the civilian review authority board has determined that specific facts constitute a violation of the Minneapolis Police Department policy and procedure manual, under no circumstances should the Minneapolis Police Department internal affairs unit or any other police officer, unit, or division be allowed to alter, augment, or revise the designation.~~

~~(b) — In all cases where the review authority sustained the complaint, the chief of police shall do one of the following within thirty (30) days (except where noted) of receipt of the case from the review authority:~~

- ~~(1) — Impose discipline and notify the review authority in writing that discipline has been imposed; or~~
- ~~(2) — Determine that no discipline will be imposed and notify the review authority in writing of such determination and the reasons for such determination; or~~
- ~~(3) — Make a one time written request that the review authority reconsider the sustained finding; or~~
- ~~(4) — Submit in writing to the review authority a request for an extension of time, not to exceed an additional thirty (30) days, to take one of the actions in subparagraphs (1) through (3) with a statement of the reason for the extension and a proposed date by which one of such actions will be taken.~~

~~If the chief has determined that no discipline will be imposed pursuant to subparagraph (2), the review authority may require the chief (or his/her designee) to appear at a meeting of the full board, which shall be closed to the public pursuant to Minnesota Statutes Section 13D.05, subdivision 2, to discuss the basis for the determination.~~

~~If the chief has requested that the review authority reconsider a sustained finding, the chief or his/her designee shall appear before the entire review authority board to present the factual and legal basis on which the chief asserts that the complaint(s) should be not sustained. After the review authority has reconsidered the matter, the decision of the review authority shall be provided to the chief in writing. If the review authority again determines that the complaint(s) should be sustained, the chief may then take one of the actions specified in subparagraphs (1), (2) or (4), above.~~

~~(c) — The review authority shall provide notice to the complainant of the final disciplinary decision.~~

~~(d) — The level of compliance with this section shall be included as an element of the chief's annual performance evaluation, pursuant to section 172.60(h) of this section. The civilian police review authority chairperson shall notify the executive committee of the chief's failure to comply with the requirements of this section, and such failure may subject the chief to disciplinary action.~~

Section 17. That Section 172.140 of the above-entitled ordinance be and is hereby repealed.

~~172.140. Confidentiality.~~ ~~The members, staff, and contractors of the review authority shall comply with all of the provisions of the Minnesota Government Data Practices Act, Chapter 13 of Minnesota Statutes. All members and contractors, paid and volunteer, of the review authority shall sign a contract agreeing to comply with the provisions of the Minnesota Government Data Practices Act, currently Chapter 13 of Minnesota Statutes. In return, the city will afford to such member or contractor the same legal protection that any other agent or employee of the city receives who performs duties within the scope of employment.~~

Section 18. That Section 172.150 of the above-entitled ordinance be and is hereby repealed.

~~172.150. Mediation.~~ ~~(a) The review authority manager shall refer complaints to mediation subject to the terms of this section. Referral to mediation may be made upon preliminary review of the complaint or at any other time in the course of investigation when the manager deems mediation to be appropriate. Referral to mediation shall be in the discretion of the review authority manager, and shall not be appealable.~~

~~(b) — The complainant and the subject police officer(s) shall be required to participate in good faith in the mediation process. The mediation process shall continue for as long as the mediator believes it may result in the resolution of the complaint, except that it shall not extend beyond thirty (30) days from the date of the initial mediation session without approval of the review authority manager.~~

~~(c) — The complainant and the subject police officer(s) shall attend the mediation session.~~

~~(d) — If mediation is successful, the mediator and the parties shall sign a mediation agreement.~~

~~(e) — If mediation is unsuccessful, the complaint shall be referred back to the review authority for further investigation, hearing and review pursuant to this chapter.~~

~~(f) — If, after referral to mediation, the complainant fails or refuses to participate in mediation in good faith and without a valid excuse, the review authority manager shall dismiss the complaint.~~

~~(g) — If, after referral to mediation, a subject police officer fails or refuses to participate in mediation in good faith, such failure or refusal shall constitute misconduct and grounds for disciplinary action. If warranted by the evidence, the chief of police shall cause appropriate disciplinary action to be initiated against the officer and shall notify the review authority manager of the outcome of such action. If a police officer fails or refuses to participate in mediation in good faith, the review authority manager shall refer the complaint for further investigation, hearing, and review under this chapter.~~

~~(h) — The review authority manager shall inform the chief of police of a decision to proceed to mediation.~~

~~(i) — Mediation tolls the timelines established for the review authority investigation and hearing processes.~~

~~(j) — No record will be made of the mediation proceedings, and no information discussed will be used in subsequent proceedings.~~

~~(k) — All complaints shall be referred to mediation with the following exceptions and limitations:~~

~~(1) — Where there are multiple allegations against the same officer, all allegations must qualify for mediation.~~

~~(2) — Where the complaint contains allegations against multiple officers, all officers must qualify for mediation.~~

~~(3) — Mediation is not appropriate if the officer has a prior sustained complaint involving the same or similar allegations arising from an incident which occurred within one (1) year prior to the date of the incident from which the current complaint arises.~~

~~(4) — Excessive force complaints are eligible only if physical injuries are de minimus and medical treatment is not required.~~

~~(5) — Wrongful search or seizure complaints involving custodial arrest or other interference with liberty of significant duration are not eligible.~~

~~(6) — Theft and intentional damage to property complaints are not eligible.~~

~~(7) — The review authority manager may depart from the above guidelines for good cause.~~

~~(l) — The mediators shall be neutral trained mediators unaffiliated with the review authority, the civil rights department or any other department of the City of Minneapolis.~~

~~(m) — This section shall apply to complaints filed on and after the effective date of this section.~~

Section 19. That Section 172.160 of the above-entitled ordinance be and is hereby repealed.

~~172.160. Period of limitation.~~ ~~No person may file a complaint with the review authority if one year has elapsed since the alleged misconduct.~~

Section 20. That Section 172.170 of the above-entitled ordinance be and is hereby repealed.

~~172.170. Staff.~~ ~~(a) The Minneapolis Department of Civil Rights shall provide staff to support the objectives of this chapter. Review authority staff shall consist of a manager and a community outreach advocate and other positions as necessary. The manager may employ unpaid volunteers to perform the duties of the community outreach advocate on a temporary basis.~~

~~(b) — *General duties of the manager.* The manager of the review authority shall be an attorney and shall report to the director of the department of civil rights. The manager shall administer the day-to-day operation of the review authority and aid the review authority in carrying out its purpose, including the implementation of a community outreach program.~~

~~(c) — *General duties of the review authority community outreach advocate.* The community outreach advocate shall report to the manager of the authority and shall perform administrative duties as assigned including:~~

~~(1) — Timely and regular communications with complainant from complaint intake through final determination of case.~~

~~(2) — Consultation with the manager regarding case review process prior to the manager's recommendation of sustained or not sustained.~~

~~(3) — Implementation of community outreach program.~~

~~(4) — Attendance at hearings when requested by the manager of the authority.~~

~~(5) — Other duties as assigned by the manager of the authority.~~

~~(d) — *Firewall.* Department of civil rights staff with access to review authority files shall not have access to civil rights investigation files. Department of civil rights staff with access to civil rights investigation files shall not have access to the review authority files. Information from civil rights investigations shall not be shared with staff assigned to the review authority. Information from review authority investigations shall be shared only with staff assigned to the review authority. The director of the department of civil rights shall have an administrative role with regards to the review authority. The director shall have access to review authority investigative files for administrative purposes consistent with establishing management goals and objectives, evaluating employee performance, providing case management support, and making budgetary decisions, but shall not participate in the decision-making process regarding individual complaint files.~~

Section 21. That Section 172.180 of the above-entitled ordinance be and is hereby repealed.

~~**172.180. Requirement of cooperation by the Minneapolis Police Department and all other city employees and officials with the review authority.** The Minneapolis Police Department and all other City of Minneapolis employees and officials shall, except as expressly prohibited by law, respond promptly to any and all reasonable requests for information, for participation in hearings and mediations, and for access to data and records for the purpose of enabling the review authority to carry out its responsibilities under this chapter. The failure by any official or employee of the Minneapolis Police Department or by any other City of Minneapolis employee or official to comply with such requests for information, participation, or access shall be deemed an act of misconduct. The police officer identified in the complaint may, but shall not be required to, attend the public portion of the scheduled hearing.~~

Section 22. That Section 172.185 of the above-entitled ordinance be and is hereby repealed.

~~**172.185. Notification of officer's reinstatement.** In the event that a dismissed officer has been reinstated to the Minneapolis Police Department, the chief of police shall provide notification to the civilian review authority of the officer's return to the department within thirty (30) days of the officer's reinstatement.~~

Section 23. That Section 172.190 of the above-entitled ordinance be and is hereby repealed.

~~**172.190. Complainant's choice.** A complainant shall be offered the choice to proceed under this title or go to the Minneapolis Police Department internal affairs division.~~